

Parks Victoria Creates Compliant Tender Documents on Demand with Exari DocGen™

Introduction

Parks Victoria is an Australian state government agency which manages a world class network of parks, including national, state and metropolitan parks, marine national parks, bays, waterways and many significant cultural assets. They were spending a significant amount of time and cost creating tenders, with a high risk of releasing non-compliant documents or using the wrong templates.

Challenges

Parks Victoria's central contracts team administers procurement of various services, including major works, minor works and a variety of maintenance and consulting services. All request for tender, quote and offer (RFx) documentation must comply with government contracting policies and risk management. Since the legal and contracts team have limited capacity to review all contracts prepared by regional officers, it is difficult to ensure consistent and compliant results.

Their process for creating documents was to use standard word-processor templates, which were too inflexible and unreliable to handle the changes in contract conditions applicable to different purchasing scenarios. They required a low-risk, self-service contracts solution, so that the regional officers could create compliant documentation without draining the limited resources of the contracts team.

“Our staff can now get quality tender documentation ready in a fraction of the time, with a much lower risk of getting the wrong template or releasing non-compliant documents to vendors. This save us time and cost, and helps us to avoid all the problems of tenders gone bad.”

—Malcom Downes
Manager Contracts, Park Victoria

Exari Solution

Exari DocGen™ provided Parks Victoria with an ideal solution. “Smart” tender and contract templates were set up for the services most commonly purchased through regional offices and were made available to staff via the departmental intranet. The sharing of contract data with other enterprise systems was also supported, making the transition to use with existing systems seamless.

The staff could now simply answer a series of straightforward questions in their web browser, with practical notes and comments helping to explain and clarify any issues. Based on answers given, the system could determine the correct documentation and clauses needed for the works or services being sourced, before delivering tailored documents in an appropriate style and format. PDF output also helped them to avoid risky last minute changes while RTF output allowed them to give access to approved users to make final edits in Word.

ABOUT EXARI

Exari delivers the most complete Enterprise Contract Lifecycle Management platform, used every day by market-leading companies to understand all aspects of their contract ecosystem worldwide. With Exari, customers can reduce contract risk and improve operating efficiency with 100% Contract Certainty™.

